

CENTRE RULES AND PARENT DECLARATION FORM

1. Think Smart Learning Centre (the Centre) is a recreational program centre focusing on cognitive development of children (3 to 12 years old). Our approach consists of games and activities to enrich child's learning experience and stimulates experiencing and learning on various cognitive tasks including logical thinking, critical thinking, memory, algorithmic thinking, spatial thinking, creative thinking, among others.
2. Our curriculum, Koza Learning System, is not always aligned with the age of children. Our focus is on the capabilities of a child and where we begin applying certain games and activities. Although age is a significant marker for such assignment of tasks, Koza Learning System will progress with the cognitive skill level. We do not push aggressively a child over his/her abilities as well as we do not entertain them with non-challenging tasks. We gradually introduce challenges and allow them to develop their skills.
3. Our objective is to introduce an ecosystem where children learn by themselves with self-motivation and enjoyment by gamified activities. We keep direct teaching at minimal level. We also introduce a peaceful competition where child can win as well as losing safely.
4. We are not a child daycare centre. If your child needs such service, please approach to a licensed daycare centre.
5. We are not expert on helping to children with special needs such as dyslexia, attention deficit, among others. We do our best to accommodate all children, and we do develop strategies to improve the learning experience of your child, but we also expect parent's help and understanding that our staff may not be a perfect helper to children with special needs.
6. We follow minimal touch policy. Our staff will not touch your child unless it is necessary. Our centre is monitored with CCTV 7/24 for safety and security of our students and staff.
7. In Student Application Form, you are asked to share information on allergies and other medical conditions that you think we should be informed. Please inform us any medical conditions and allergies (including food allergies).
8. We do not refund. If you plan to have a break or cancel registration, please inform us minimum 10 days before your next payment cycle. Any break over 2 months would require a new registration.
9. We do not tolerate hate speech, impoliteness, discriminatory behavior and any behavior or action would risk safety and security of our customers and children, physically or psychologically. We expect anyone visiting our center demonstrate a respectful and kind personality to everyone. Your child is also expected to be kind, mindful and respecting others. If we experience any serious issue, we will communicate with parents as soon as possible. If we missed to notice any issue, please report us.
10. Students must arrive 5 minutes earlier to their scheduled session. Our staff will begin a session on scheduled time. Since some of our sessions are group activities, late arrival may affect their learning experience. If your child is late, please wave your hand to our staff to notify. Do not knock the door or

let your child in as the group may be focused on a task and our staff may want to retain the focus for a while. Our regular sessions are 40-45 minutes long. Parents must pick up their children at pick-up time.

- 11. We have a strict no food or drink policy. Water is permitted.
- 12. According to mandatory requirements as set out in the Child Care and Early Years Act, 2014 and Ontario Regulation 137/15, if your child is below 4 years old, parent must attend the program with the child or remain to observe the session.
- 13. Following fees (before tax) will be charged during your child's enrollment with Think Smart Learning Centre:

Registration Fee ___\$50___ (One-time only payment, non-refundable)
Monthly Tuition _____
Parent Club Membership
(if enrolled) _____

The Centre may organize special activities or events which may need a contribution by parents. The Centre will notify parents in advance and request approval for such costs.

For details of the enrollment, class schedule and fee schedule, please refer to the Student Enrollment Form.

I, _____, read and agreed with above rules and information.

PARENT/GUARDIAN SIGNATURE	DATE

STUDENT SIGNATURE	DATE